

# **National Sun Yat-Sen University**

## **Guidelines for Early Graduation of Undergraduates for Excellent Academic Achievement**

Modified and approved at the 88<sup>th</sup> meeting of academic affairs, June 01, 2001

Approved by Ministry of Education's Official Letter Tai-kao-(2)-tzu No. 90129392, September 14, 2001

Modified and approved at the 144<sup>th</sup> meeting of academic affairs, January 03, 2008

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- Article 1 The Guidelines are established according to Article 26, Section 2 of the University Act, Article 20, Section 2 of its implementation bylaws, and Article 52 of the Academic Policies of the university.
- Article 2 The undergraduates of each department who have excellent academic achievement and finish all courses and obtain all required credits one semester or one year before expiration of the specified study period will be allowed to graduate early.
- Article 3 The undergraduates with excellent academic achievement, as referred to in the previous article, must meet the following requirements:
- (1) GPA of each semester is at least 3.38 (or 80 points in the centesimal system) or the total grade is within the top ten among the students of the department (or the class).
  - (2) The behavior grade of each semester is at least A- (or 80 points in the centesimal system).
- Article 4 Early graduation is not allowed for undergraduates who transfer to the university for the third academic year or who enter the university and upgrade to the third academic year because the study time at the university is too short.
- Article 5 The application form for early graduation must be filled out according to the calendar of the university and submitted, together with the transcripts of all academic years, to the chairman of the department for review and comments. The application form will then be forwarded to the Office of Academic Affairs for approval. (The transfer student or the student who enters the university and upgrades to a higher academic year needs to submit the transcripts of the original university).
- Article 6 An undergraduate who plans to graduate one semester earlier must make the application in the 1<sup>st</sup> semester of the 4<sup>th</sup> academic year; an undergraduate who plans to graduate one year earlier must make the application in the 2<sup>nd</sup> semester of the 3<sup>rd</sup> academic year. For a student who studies in the 1<sup>st</sup> semester of the third academic year, has an academic achievement meeting the requirements of early graduation, and puts forward a plan to finish all courses and obtain all credits as required by the department in the 6<sup>th</sup> semester may apply for early graduation. The Office of Academic Affairs may issue a certificate to prove the application after it is approved by the chairman of the department concerned, and the review of the application can be carried out after the student has

finished all courses in the 2<sup>nd</sup> semester of the third academic year.

Article 7 The Guidelines are approved at the meeting of academic affairs of the university and implemented after submitted to the Ministry of Education for reference. The same procedure is applicable to the amendment of the Guidelines.

(These guidelines are enacted in Chinese, which shall prevail in case of any discrepancy between the English translation and the Chinese original.)